

# MEETING MINUTES [w/ JHB edits 1/11/11]

IREVA Board of Directors

Friday 11/13/09 – 7:00 pm

Tracy Manning's house, Apalachin, NY

## Attendees:

Directors/Committee chairs: Patty Blacklock, Jim Bishop, Hazel Goldstein, Mike McNeil, Ben Rosenthal, Mike Wingard, Chris Trombley, Ellen Lain, Aaron Baum, Howard Veater

Others: Tracy Manning

**Key:** deferred items

result of motion voted on

Action item (initials of person/s to do it, if not stated)

## CALL TO ORDER

Meeting called to order at 7:48 by P. Blacklock, after dinner

## I. REPORTS

### ELECTED DIRECTORS' REPORTS:

1. Secretary's Report [Jim Bishop]:
  - a. Meeting minutes from Sept 13 were sent out in Oct; approval is deferred until everyone can complete reviewing for comments
2. Treasurer's Report [Jim Bishop]:
  - a. Report not distributed due to pc issues!
  - b. Nothing unusual to report for the current period; FY ended 10/31
  - c. Purchase of QuickBooks 2010
  - d. H Goldstein motion to accept treasurer's report, second by M Wingard; passed
3. Commissioner's Report [Patty Blacklock]:
  - a. Separate Commissioner's report is attached
  - b. Committee roles and responsibilities to be worked out with more delegation
  - c. Hana Panek has resigned; need new Secretary – **see New Business**
  - d. \$10 increase in USAV fee next season
  - e. USAV / RVAA meeting report
  - f. Leave a Ball Behind – PB email 10/19/09 – GNE and Regionals?
  - g. USAV banners – PB email 10/18/09 – defer to next meeting
  - h. New IREVA logo proposal presented – see attachment
  - i. Request for everyone to close on their action items and inform Patty/Jim so that their status can be tracked and closed

### APPOINTED DIRECTORS' REPORTS:

1. Referee Director [Baum & McNeil on behalf of Leong]
  - a. No written report.

- b. Recruitment? Outreach to JO, Univ./college clubs, and PAVO
  - c. Clinics/Fellowships/Tests – policy update under discussion
  - d. Training and Evaluation; need to allocate roles and responsibilities
  - e. Volunteers are in place to get R2 certifications entered in Webpoint this year
  - f. NOVA used for assigning tournaments and clinics
  - g. Good standing and compensation policy for Referees – Officials Committee
  - h. Uniform issues - Process for handling uniforms issues - referee chair to review any questionable appropriateness of uniforms; **process needs clarification** - H. Veater and JHB draft to be reviewed by the Officials Committee.
  - i. Referee Committee working on policy regarding travel & hotel reimbursement policy and Referee overnight expenses – **see new business**
  - j. HO duties description update – **H. Veater – draft to Officials Committee**
  - k. Regional rule modification – libero serving – numerous emails initiated by PB - **see new business**
  - l. \$\$ donation to Referee Commission – PB email 10/18/09 – **see new business**
  - m. DCR distribution
2. Referee Assignor [Howard Veater]
- a. No written report.
  - b. Issues with obtaining referee membership info / coordination with NOVA
    - i. Use John Frankl to interface between Registrar and Referee Assignor
    - ii. Potential IT project to automate for the future – Ben R.?
3. Scorekeeper Director [Mike McNeil]:
- a. No written report
  - b. Hazel has SK/R2 training proposal for clinics / fellowships for JOs
  - c. Investigate need for dedicated clinic(s) for adults?
  - d. Scorekeeping test available on-line soon
  - e. New national Scorekeepers, as of June 2009
    - Thom Carrier (Elmira)
    - Jim Kramar (Glens Falls)
  - f. Existing National Scorekeepers in IREVA:
    - Mike McNeil (Endicott/Binghamton)
    - Andrew McNeil (Endicott/Binghamton)
    - Pat Hanlon (Syracuse)
    - Ben Rosenthal (Albany)
    - Howard Veater (Rochester)
    - *Paul Vink-Lainas (Albany) no longer registered*
    - *Jim Webber (retired) (Albany)*
    - *Karen Roth (retired) (Albany) no longer registered*
  - g. National Scorekeeper candidate for 2010  
John Frankl
  - h. Scorekeeping Clinics planned
    - Mon night, Dec 14, Montgomery (Orange County)
    - Wed night, Dec 16, Schalmont HS (Schenectady) – incorporates Kristi Kemmer Dec 12 request

4. JO Director [Hazel Goldstein]:
  - a. Checking Impact certification certificates for coaches and enforcement needed after 60 days of becoming involved in a JO club
  - b. Email report follows:
    - 1] Junior Club Directors meetings held in September and on October 25<sup>th</sup>.  
Most clubs were in attendance.  
Reminders on tournament entry via AES  
Reminders on electronic registration  
Reminder of upcoming CAP and Impact opportunity  
Reminder that ALL coaches must have Impact within 60 days
    - 2] JO regionals  
All clubs attending meetings have been given the information and have the opportunity to bid on hosting the Jo regionals. Specific criteria have been included. All clubs interested in this opportunity must submit their information by December 1<sup>st</sup>.
    - 3] Boys Update- Walt Swenton [ CNY VBC} has agreed to be Boys chair.
    - 4] To be done: [ asap]  
Update JO portion of website  
Check with HP – regarding potential tryout dates/ information
5. Communication Director [Bishop on behalf of Karen B.]:
  - a. Emailed report
  - b. internal – newsletter; handbook; website; Facebook
  - c. External PR, NYSPHSAA ad? [missed the deadline]
  - d. Desire list of college contacts; links to D1 college websites and schedules; also D2/3?
6. Registrar [Laurie Muollo]:
  - a. No written report.
  - b. Board members receive complementary IREVA membership
  - c. USAV proposed waiver for JOs playing with adults – PB email 10/18/09 – **see new business**
  - d. Question: will we allow college/military reduced fee membership? needs research
7. Tournament / Insurance Coordinator [Ben Rosenthal]:
  - a. No written report.
  - b. Ben needs to talk to Betsy for transition for Insurance and Tournament info.
  - c. **bond forfeiture policy** – **see old business**
  - d. Competition season and related policies – update handbook!
8. Coach Development Director [Mike Wingard]:
  - a. Written report received:
  - b. CAP I & II Clinic has been rescheduled for January 8 (IMPACT) and January 9 & 10 (CAP I & CAP II); Location: SUNYIT

- c. There was a lack of an IMPACT clinic at JO Regional's due to the lack of a Clinician
- d. Propose the policy to attract new talent into the IMPACT Trainers pool – see OLD BUSINESS
- e. A number of online IMPACT clinics hosted by USAV throughout the season

The following is the Webinar Schedule:

Nov 23 & 24

Dec 7 & 8 (no instructors yet)

Dec 15 & 17

2 evenings for each clinic

No Webinars yet scheduled for January or beyond

Impact Classes:

Jan 8 at SUNY IT (Utica), instructor is from USAV

March 12 associated with the Great Nor Easter, Instructor is TBD

April 23 associated with JO Regionals, Instructor is TBD

- f. Coaching Clinics

o MJ at Albany University is tentatively hosting a Clinic on Jan 31

o Glenn at BU (Binghamton) is interested in holding a Clinic next year (February or March).

Details to follow.

#### 6. Office Manager [A. Turner]:

- a. No written Report
- b. Cortland is renovating Lusk Fieldhouse starting the beginning of April; need a new site for Adult Regionals; possibly Siena College (subsequent information from Ben Rosenthal indicates that Siena is still in session and not available). Need 6 courts for 2 days. Syracuse Univ is not an option (school is still in session). Possibly WVTC at Huguenot?

#### 7. Executive Director [Bishop]:

- a. Ensuring region compliance with USAV rules & regulations. Checklist coming.
- b. Policy development and documentation
  - i. Conflict of interest policy
  - ii. **See old and new business**
- c. TD Guide – update
- d. Handbook – update
- e. Operating Code – update
- f. Bylaws update – improve bylaws to make elections easier
- g. Ideas for use of stockpiled surplus t-shirts?
- h. Working with Laurie (registration), Howard (Referee), et al on website
- i. Need any new season updates for website pages and any news items; adding IREVA teams and college links/schedules

#### STANDING COMMITTEES' REPORTS:

##### 1. Eligibility [Trombley]:

- a. No Report

- b. Friendship tournament last weekend; no adult tournaments until Jan
- 2. Elections 09/10 [Bauer / Trombley / Stewart]:
  - Email report from Karen Bauer: I have not heard back from Aaron as to whether he would like to continue in his position. Mike Wingard is willing to continue as West Director and I believe Ellen will give you her answer tonight. Jen Destin has expressed interest in becoming more involved w/ the IREVA.
- 3. Awards:
  - a. 09/10 [Baum]

### AD HOC COMMITTEES' REPORTS

- 1. Structure & function committee [Blacklock/Goldstein/McNeil/Bishop]:
  - a. No Report – needs attention!
- 2. Officials committee [Leong/McNeil/Veater/Baum/All Nat/JR Nat Officials]:
  - a. No Report.
- 3. Membership Growth committee [Lain/Trombley/Goldstein]:
  - a. No Report.
- 4. IT [Nolan et al]:
  - a. No Report.
- 5. Communications [Bauer, Bishop, tbd]:
  - a. No Report.
- 6. Juniors committee [Goldstein, Swenton, Hanlon, Wingard, Putman, Medley]:
  - a. No Report.
- 7. Adults committee [Trombley, tbd]:
  - a. Competition levels
  - b. Power league / A tournaments
- 8. Registration committee [Muollo, Blacklock, Ashline, tbd]:
  - a. No Report.
- 9. Events Mgt. committee [tbd]:
  - a. No Report.
- 10. Resources / development / \$\$ committee [Bishop, tbd]:
  - a. No Report.
- 11. Club / Team Names Review Committee [Muollo et al]
  - a. no report

### ASSIGNMENTS / REPORTS

- 1. Discussion needed on mission / goals / function / structure [Blacklock]
- 2. Committee appointments & task assignments [Blacklock]

## II. OLD BUSINESS

- 1. Policy updates [Bishop]
  - a. National Referee & Scorekeeper compensation: Leong, McNeil & Bishop to propose new policy. **DEFERRED**
  - b. Referee & Scorekeeper clinician fees: Leong, McNeil & Bishop to propose new policy. **DEFERRED**

- c. IMPACT clinician fees: Motion for non-IREVA IMPACT clinician to receive \$200 plus expenses by Mike Wingard, seconded by Jim Bishop, **approved** unanimously
- d. IMPACT Clinicians training - Motion by Mike Wingard, seconded by Ben Rosenthal, **approved** – discussion indicated need for development of data to determine coach turnover, need for clinics and need for clinicians:
  - IREVA will reimburse 100% of the cost of the training course for IMPACT Instructor Training (must be CAPII certified prior) once successfully certified. The recipient must be approved prior to taking the required instruction by the Commissioner. A copy of the certification certificate must be submitted with the request for payment. The recipient agrees to instruct 3 IMPACT classes within the Region in the following 2 years after receiving certification receiving half the normal class price and all travel expenses.
- e. Tournament bond forfeiture: motion to adopt policy and procedure (see attachment) by Jim Bishop, seconded by Mike Wingard, **approved** unanimously
- f. Complaint & grievance procedure: J. Bishop distributed draft policy in Nov 08, which was adopted as interim procedure 6/20/09 with the expectation that it will be further refined within the next year. **DEFERRED - PB & JB review and update for final version and formal adoption**
- g. Revised policy on fellowships/clinics/test – **deferred**
- h. Policy on overnight compensation for officials (subset of officials' compensation and expenses policy). Motion to adopt the following by Jim Bishop, seconded by Hazel Goldstein, **approved** unanimously:
  - i. Per TD Guide: Lodging expenses, when necessary, will be coordinated in advance by the Referee Assignor.
  - ii. Hotel expenses will be paid in lieu of two-way mileage
  - iii. Official to be over 80 miles away from home before being considered.
    - Over 1.5 hours travel from home before a 9 AM start;
    - Over 1.5 hours travel to home after a 9 PM finish;
    - Over 1.5 hours travel to home after an 8 PM finish and return to the same general area for a 9 AM start the next day;
  - iv. Must share with another Official, when appropriate and feasible
  - v. Assignor and affected Officials must decide upon a plan in advance so that the Assignor can inform the TD.

### **III. NEW BUSINESS**

- 1. Election of new secretary [Blacklock] - **DEFERRED**
- 2. Regional rule policy; libero serving,
  - a. Motion to adopt libero serving for JO girls ONLY by Hazel Goldstein, seconded by Mike Wingard, **passed** unanimously
  - b. Need to document how to record on scoresheet and libero tracking sheet [McNeil]
  - c. Need to communicate to TDs, coaches, referees, and out-of-region coaches
  - d. Need to submit to USAV [Bishop]
  - e. IREVA LIBERO SERVING POLICY [Adopted 11/13/09]

Beginning with the 2009/10 season, the libero will be allowed to serve at all IREVA-sanctioned JO girls tournaments.

Tournament Directors should ensure that all out-of-region teams entering their events are aware of this policy.

Club Directors and team reps should be aware that this policy is specific to IREVA, and may or may not be in use in other regions.

Separate instructions will be provided to address scorekeeping changes necessary to accommodate this change.

3. Adult / JO policy - update to include waiver - **DEFERRED**
4. Donation to Referee Commission for Training web site? Discussion - Not at this time – no motion
5. Team names policy needs to be worked on in a future meeting – **deferred**
6. Pine Bush Club Director registration issue came up, but was not discussed at length. This required further discussion – **deferred;**

#### **IV. OTHER**

1. Future IREVA Board meeting schedule:
  - a. Fri, Jan 22 in Orange County area (St. John's Lutheran Church, Middletown)
  - b. Fri, Apr 30 before Adult Regionals at WVTC, Port Jervis
2. Future events
  - a. IMPACT – Jan 8, CAP Jan 9, 10 – SUNY IT, Utica
  - b. Coaches clinic, Jan 31 UAlbany
  - c. IMPACT - GNE – Albany area, Mar 13 & 14
  - d. Regionals
    - i. Adults, May 1 & 2, TBD (WVTC, Huguenot – not Cortland this year)
      - Men May 1
      - Women May 2
    - ii. Girls, Apr 24 & 25, TBD (option for club to sponsor)
    - iii. Boys, Apr 24 &/or 25, TBD prefer same location as girls
3. Distribution of rulebooks

**J Bishop motion to adjourn, H Veater second, all in favor  
ADJOURNMENT at 10:47 pm.**

Attachments:

1. Commissioner's report – Patty
2. TD Bond Forfeiture – Jim
3. Officials Action Items - Jim